

## **JAD IMA ADVERTISED BILLETS**

To apply for any of the below billets, please forward your RQS, ProSum, and current photo within last 12 months to JAD\_IMA @USMC.MIL by the application deadline. Do not submit any documents other than these three. **Put all three requested documents in one PDF.** If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement.

NOTE - All applicants must submit their own photo. The RLS does not review/download photos from OMPFs. All applicants that submit complete packages (RQS, Pro Sum, and photo with ht/wt taken within one year of the announcement date) will be considered. The fact that the applicant may have only one year of eligibility prior to retirement, on the date of the announcement, will not preclude him/her from being considered and selected for a billet.

When applying for a billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR; 2. Social security number, including last four; and 3. Street address.

All members of the RLS are required to complete the Government Travel Credit Card (GTCC) Training within two weeks of joining the RLS and to apply for and use a GTCC for official travel involving orders.

### **1. Branch Head, Reserve Victims' Legal Counsel Branch (JRV)**

**BILLET TYPE:** IMA

**GRADE:** O5

**BMOS:** 4402

**LOCATION:** IMA-Det VLCO Branch Head office location to be determined but billet will be assigned to Judge Advocate Division.

**APPLICATION DEADLINE:** 30 May 2016

#### **BILLET DESCRIPTION:**

- Assist the OIC VLCO and Deputy OIC with writing and establishing the organization's complex policies and procedures.
- Assist with reviewing legal documents that address victims and victims' rights.
- Assist and mentor Regional Victims' Legal Counsel (RVLC) and their VLC with cases, and representation of their clients.

- Assist with manning, funding, and IT requests.
- Report on subordinate judge advocates in the IMA-Det VLCO Branch.
- Attend meetings as they relate to the VLCO.
- Travel with OIC VLCO or Deputy OIC, when necessary.
- Prepare OIC VLCO for testimonies before the Senate or Congressional Committees.
- Prepare and present PowerPoint presentations for training, command visits, etc.
- Assist in providing legal counseling and/or representation of victim clients, when necessary.

## **2. Legal Services Support JA, Reserve Trial Services Branch (JRT)**

**BILLET TYPE:** IMA

**GRADE:** O3-O5

**BMOS:** 4402

**LOCATION:** Washington, D.C.

**APPLICATION DEADLINE:** 30 May 2016

**BILLET DESCRIPTION:** The Reserve Trial Services Branch (JRT) provides expert advice, assistance, and training on military justice matters, including trial and appellate advocacy, strategy, and ethics, to Navy and Marine Corps judge advocates, in coordination with the Deputy Director, Military Justice and Community Development (MJCD), Military Justice Branch (JMJ), and the Trial Counsel Assistance Program (TCAP) of JAD.

## **3. Operational Law JA, Reserve Operational Law Branch (JRO)**

**BILLET TYPE:** IMA

**GRADE:** O3-O5

**BMOS:** 4402

**LOCATION:** Arlington, VA

**APPLICATION DEADLINE:** 30 May 2016

**BILLET DESCRIPTION:**

- Provide international and operational law training across the Marine Corps on topics such as the Law of Armed Conflict, Rules of Engagement, Targeting and other related topics.
- Provide support to exercises both foreign and domestic.
- Provide guidance and advice on international and operational law issues across the Marine Corps.

## **2 - EUCOM IMA Billets (POC: Lt Col Spencer)**

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### **1. EUCOM**

BILLET TYPE: IMA

GRADE: O6

BMOS: 4402

LOCATION: EUCOM

APPLICATION DEADLINE: 15 May 2016

#### **BILLET DESCRIPTION:**

USMCR serves as Senior IMA to U.S. European Command's Office of the Staff Judge Advocate. Areas of expertise include security cooperation, operations and administrative law. Be available to serve as acting SJA in absence of the primary. Please submit RQS, Professional Summary and current photo to the POC listed above NLT 15 MAY 2016 to perform duties NLT 1 OCT 2016.

### **2. EUCOM**

BILLET TYPE: IMA

GRADE: O4-O5

BMOS: 4402

LOCATION: EUCOM

APPLICATION DEADLINE: 15 May 2016

#### **BILLET DESCRIPTION:**

USMCR serves as an IMA to U.S. European Command's Office of the Staff Judge Advocate. A current TS-SCI is required to participate in operational planning and joint exercises. Main areas of expertise sought include operations, intel, ethics and fiscal law. Please submit RQS, Professional Summary and current photo to the POC listed above NLT 15 MAY 2016 to perform duties NLT 1 OCT 2016.